



**BALLOON**

*Joy*

**BOSTON**

PARTY RENTALS • DECOR

**EVERYTHING  
FOR YOUR EVENT**

Guide to products,  
orders and contracts

[www.balloonjoyboston.com](http://www.balloonjoyboston.com)

Phone number: 978-503.24.85

## HIRING PROCESS

In order to provide you with the best service or advice for your event, you must provide the following information (This needs to be well detailed. We need to know this before pricing the decoration)

1. Where will my event be? PLACES

2. What items do I want for my event? Garlands, arches, walls, marquee letters, WHAT I WANT??????

3. BE WILLING TO PROVIDE THE NECESSARY INFO TO RECEIVE AN ESTIMATE

4. DEFINE MY BUDGET FOR THIS EVENT\$\$\$\$\$ AND SHARE IT WITH US

5. THEN I AM READY TO MAKE MY FORMAL QUOTE REQUEST



## 1. INQUIRY FORM

1. Fill out the hiring or application form:

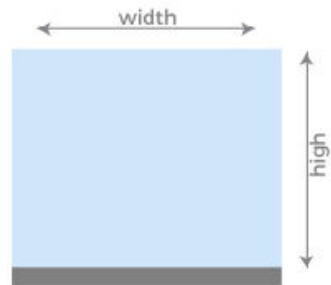
DECOR SERVICES, RENTALS, FLORAL SERVICES or Balloon bouquets.

To be able to send you a quote or estimate you must send us the exact measurements of the specific place you will decorate (walls, doors, garden entrance, etc.) as well as photos of this area that will allow us to give you the best advice for your event.

For garlands or balloon arches

**Step 1.** Measure height by width of the wall where you will hang this

MEASURES



**Step 2.** Take a photo of the place where you'll be hanging the garland or arch.



**TIPS:** For party halls, hotels, restaurants, clubs, etc. You will need a structure to be able to hang your balloon garland or arch, it is essential that you verify the policies of these places, they usually do not allow touching, hitting or nailing anything to their walls or structures.

For this we have the solution since we have our own party rentals decor, click here to choose the best option for you.

[https://www.instagram.com/balloonjoyboston/guide/rentals-party/17878133939468117/?utm\\_medium=copy\\_link](https://www.instagram.com/balloonjoyboston/guide/rentals-party/17878133939468117/?utm_medium=copy_link)

## 2. DECORATION PROPOSAL

Once we receive this information, we will have the necessary information to be able to send you our prices and estimate, with a sketch or photo montage of the selected items you will be able to appreciate how your decoration will look in set. At this point we suggest colors for your theme, which we send with a REAL TEST color proof by email for approval.

We will also send you a proposal to beautify or level up your decoration with our decor rentals, this has additional charges and depends on the item.

## 3. APPROVAL & CONTRACT

You must formally approve the final budget via email for the Balloonjoyboston team to send you the service contract for your signature. (Electronic signatures by DocSign)

## 4. PAYMENT

In order to reserve your date and our services, we request full payment in advance of the total amount.



## 5 . CONFIRMATION

Once we receive and confirm the payment, you will receive an automatic text message with the confirmation of your party decoration in our calendar with the time and date of your delivery and installation. As well as the steps to follow to receive us.

And don't forget these tips:

1. Please provide us with detailed information of parking areas, loading dock, reserved parking for our decorators, remember that it is your responsibility that we can work in the times scheduled. Parking meters and garages are the customer's responsibility to pay.

2. You must keep the spaces where the team of decorators will work clean and clear.

3. Maintain the spaces where the installations will be carried out at an adequate temperature.

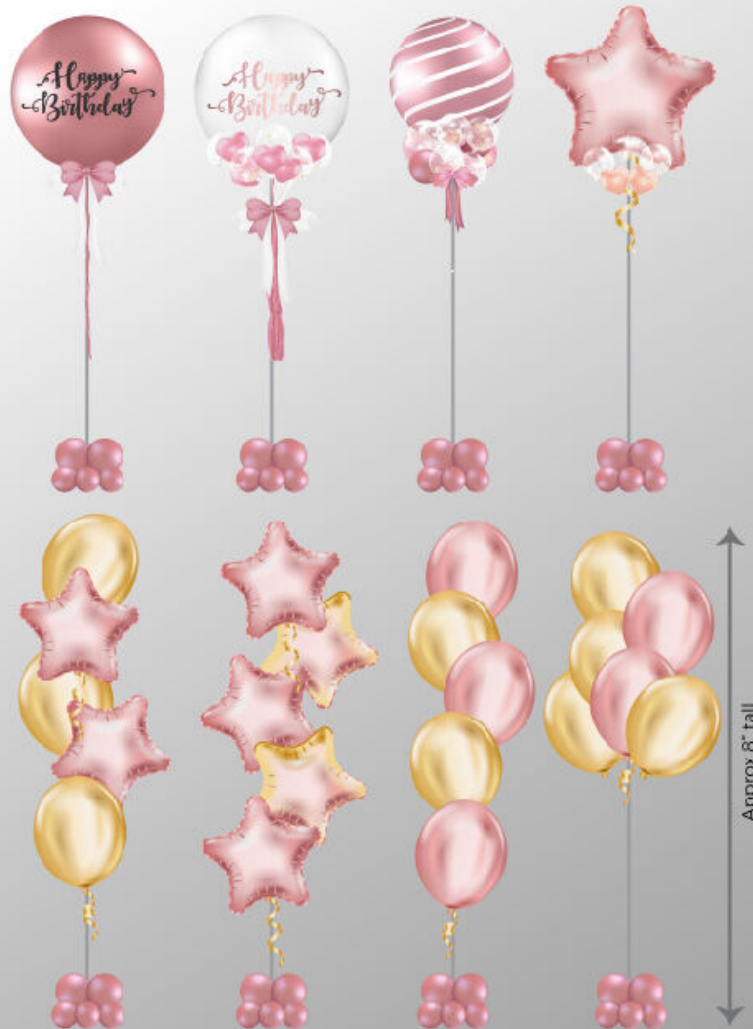
4. Balloons used outdoors are not guaranteed to last any specific amount of time as the sun, heat, wind, rain, etc., affects the lifespan of the balloons.

### 5.HOSPITAL RESTRICTIONS

Latex balloons are banned from all hospitals due to latex allergy issues. Mylar (foil) balloons are usually accepted. However, in some cases a particular patient may not be able to receive balloons of any kind. Customers should contact the hospital for approval before sending balloons to a patient.

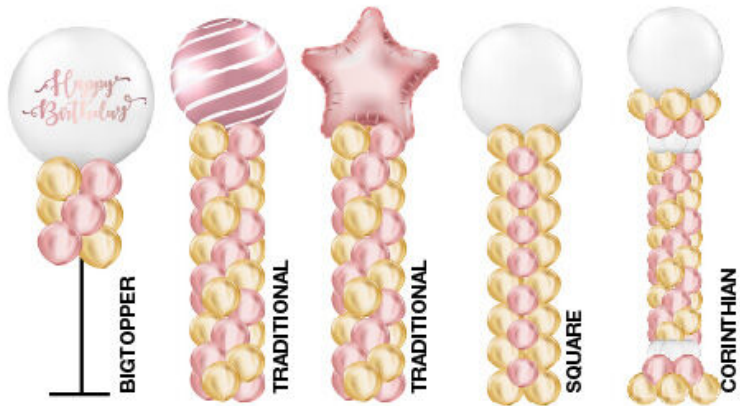
## FLOOR BOUQUETS

Bouquets are adjustable for taller ceilings or for table top





**COLUMNS**



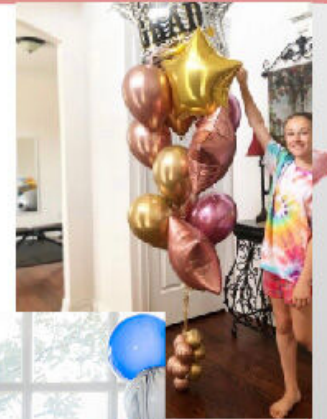
More heights, patterns, toppers and other options available

**LOOSE HELIUM BALLOONS**

**SINGLE HELIUM BALLOONS ON RIBBON**

11"	Latex Balloons	----	each
16"	Latex Balloons	----	each
36"	Latex Balloons	----	each (sined to 28-30")

Add Ultra HiFloat for longer float times (pricing varies per by size)



Approx 8' tall